



General	Discussion	Certifications	Attachments	Authors & Reviewers	Routing	Summary
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(This is a read only summary view of the M&C)

## City of Fort Worth, Texas

### Mayor and Council Communication

**DATE:** 09/14/21

**LOG NAME:** 55FWS 2021 ARPA GRANT

**CONSENT:** Consent

#### SUBJECT

(CD 6) Authorize Application for and Acceptance of an American Rescue Grant, Part of the American Rescue Plan Act of 2021, if Awarded, from the Federal Aviation Administration Passed Through the Texas Department of Transportation in an Amount Up to \$59,000.00 at Fort Worth Spinks Airport and Adopt Attached Appropriation Ordinance

#### RECOMMENDATION:

It is recommended that the City Council:

1. Authorize the application for and acceptance of an American Rescue Grant, part of the American Rescue Plan Act of 2021, if awarded, from the Federal Aviation Administration passed through the Texas Department of Transportation in an amount up to \$59,000.00 at Fort Worth Spinks Airport; and
2. Adopt the attached appropriation ordinance increasing estimated receipts and appropriations in the Municipal Airports Grants Federal Fund in an amount up to \$59,000.00, subject to the receipt of the grant, for the purpose of funding prevention and response to the effects of the COVID-19 pandemic at Fort Worth Spinks Airport.

#### DISCUSSION:

On March 11, 2021, the American Rescue Plan Act of 2021 (ARPA) was signed into law, allocating nearly \$8,000,000,000.00 in funds to be awarded as economic relief to eligible United States (U.S.) airports to prevent, prepare for, and respond to the effects of the COVID-19 pandemic.

The Federal Aviation Administration (FAA) must obligate ARPA funding by September 30, 2024. Airport Rescue Grant Allocations were announced on June 22, 2021. Based on the classification provided by the FAA for ARPA funds offered to each airport, Fort Worth Spinks Airport (Airport) is eligible to receive up to \$59,000.00 under the program.

Texas Department of Transportation (TxDOT) has requested funding on behalf of the Airport, and will provide specific forms to the Airport to request ARPA funds and reimbursements through TxDOT's E-Grants Website, once TxDOT has received its ARPA Block Grant Funding from the FAA. The Airport will have four years from the award date of the ARPA Grant to submit eligible expenses for reimbursement.

Funding for the ARPA will be paid at 100% of the federal share; therefore, no City match is required. This grant will incur no reimbursable indirect costs.

Per the FAA, qualifying ARPA expenses are those directly related and are necessary to operate, maintain and manage the Airport. Qualifying expenses include but are not limited to Airport costs related to operations, personnel, cleaning, sanitization, janitorial and other items that generally have a limited useful life when combating the spread of pathogens. In addition, qualifying expenses include debt service payments directly related to the Airport due on or after March 11, 2021, which is the date of enactment of ARPA.

Fort Worth Spinks Airport is located in COUNCIL DISTRICT 6.

A Form 1295 is not required because: This contract will be with a governmental entity, state agency or public institution of higher education: TxDOT

#### FISCAL INFORMATION / CERTIFICATION:

The Director of Finance certifies that upon approval of the above recommendations, adoption of the attached appropriation ordinance, and award of the grant, funds will be available in the current operating budget, as appropriated, in the Muni Airport Grants Federal Fund. The Aviation Department (and Financial Management Services) will be responsible for the collection and deposit of funds due to the City. Prior to an expenditure being incurred, the Aviation Department has the responsibility to validate the availability of funds. This is a reimbursement grant.

**Submitted for City Manager's Office by:** Fernando Costa 6122

**Originating Business Unit Head:** Roger Venables 6334

**Additional Information Contact:** Ricardo Barcelo 5403  
Christy Medina 5432

M&C Code

M&C Type ☒ Consent ☐ Non-Consent

M&C Business Unit

☐ Purchasing M&C

M&C Logname 55

M&C Subject [i](#)

Source |

(CD 6) Authorize Application for and Acceptance of an American Rescue Grant, Part of the American Rescue Plan Act of 2021, if Awarded, from the Federal Aviation Administration Passed Through the Texas Department of Transportation in an Amount Up to \$59,000.00 at Fort Worth Spinks Airport and Adopt Attached Appropriation Ordinance

Council Date  Approval Deadline: 5:00 pm on 08/26/21

☐ Information Technology Related

☒ Includes Any Federal, State, Interlocal or Grant Funding [i](#)

☐ Public Hearing [i](#)

☐ Financial Impact to Another Business Unit

Certificate of Interested Parties ☐ Contract Requiring Form 1295 ☒ Form 1295 NOT Required

☐ This M&C does not request approval of a contract with a business entity.

☒ This contract will be with a governmental entity, state agency or public institution of higher education:

☐ This contract will be with a publicly-traded business entity or a wholly-owned subsidiary of a publicly-traded business entity:

☐ This contract will be with an electric utility:

☐ This contract will be with a gas utility:

☐ This contract legally does not require City Council approval.

Special Instructions

Discussion [i](#)

Source |

On March 11, 2021, the American Rescue Plan Act of 2021 (ARPA) was signed into law, allocating nearly \$8,000,000,000.00 in funds to be awarded as economic relief to eligible United States (U.S.) airports to prevent, prepare for, and respond to the effects of the COVID-19 pandemic.

The Federal Aviation Administration (FAA) must obligate ARPA funding by September 30, 2024. Airport Rescue Grant Allocations were announced on June 22, 2021. Based on the classification provided by the FAA for ARPA funds offered to each airport, Fort Worth Spinks Airport (Airport) is eligible to receive up to \$59,000.00 under the program.

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Fort Worth Spinks Airport is located in COUNCIL DISTRICT 6.

**Submitted for City Manager's Office by**

Name	Phone Extension
Fernando Costa	6122

**Originating Business Unit Head**



Name	Phone Extension
Roger Venables	6334

**Additional Information Contact**

Name	Phone Extension
Ricardo Barcelo	5403
Christy Medina	5432

To have the default values on this page updated contact the City Secretary's Office at extension 6081.

**Attachments**

Attachment	Attachment Type	For Use By	
 SPINKS M&C MAP.pdf <a href="#">View</a> Medina, Christy L	Map/Plat	Public Document	↓ Yes
 55FWS 2021 ARPA GRANT_55003_AO21 (r2).docx <a href="#">View</a> Pira, Ambra	Ordinance	Public Document	↑ Yes

Add Row for New Attachment

**Original Creator of M&C**

Employee Name	Medina, Christy L	Employee Title	Administrative Assis
Email		Phone	(817) 392-5432
Business Unit	55 - Aviation	Department	Aviation Administration

## Employees with Author Authority on this M&amp;C

## Authors

## Primary Author

Medina, Christy L

Barcelo, Ricardo

Huffman, Kevin

Dale, Tyler Z

## Approval Notifications

Notify the following when any approval is completed for this M&amp;C:

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## Generate PDF Copy of M&amp;C

M&C 55FWS 2021 ARPA GRANT.pdf [View](#) [Download](#) [Remove](#) 7/1/2021 8:45 AM Medina, Christy L

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Participants	Completed	Status	Result	Comments
<b>Initiator</b>				
Medina, Christy L	7/1/2021 8:45 AM	Completed		
<b>Author Collaboration 7/1/2021 8:45 AM</b>				
Medina, Christy L	7/14/2021 3:24 PM	Completed	Collaboration Complete - Route for Approval	
<b>Review 7/1/2021 8:45 AM</b>				
Jones-Newlin, Stephanie	7/8/2021 2:14 PM	Completed	Submit Review	
Hillman, Yan	7/9/2021 8:20 AM	Completed	Submit Review	
Pira, Ambra	7/9/2021 10:06 AM	Completed	Submit Review	
Perry, Catherine	7/9/2021 5:00 PM	Completed	Submit Review	
Jimenez, Juanita	7/13/2021 10:40 AM	Completed	Submit Review	
Hamilton, Kay	7/14/2021 3:24 PM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]

Participants	Completed	Status	Result	Comments
Miles, Rebecca A	7/14/2021 3:24 PM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Combs, Katie	7/14/2021 3:24 PM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
Venables, Roger M	7/14/2021 3:24 PM	Cancelled		[Cancelled Due to Condition : Collaboration Complete]
<b>Send Review Completion Email 7/8/2021 2:40 PM</b>				
Jones-Newlin, Stephanie	7/8/2021 2:40 PM	Notified		
<b>Send Review Completion Email 7/9/2021 8:20 AM</b>				
Hillman, Yan	7/9/2021 8:20 AM	Notified		
<b>Send Review Completion Email 7/12/2021 7:19 AM</b>				
Perry, Catherine	7/12/2021 7:19 AM	Notified		
<b>Send Review Completion Email 7/12/2021 7:19 AM</b>				
Pira, Ambra	7/12/2021 7:19 AM	Notified		
<b>Send Review Completion Email 7/13/2021 11:25 AM</b>				
Jimenez, Juanita	7/13/2021 11:25 AM	Notified		
<b>Initial Director Approval 7/14/2021 3:24 PM</b>				
Venables, Roger M	7/23/2021 12:53 PM	Completed	✓ Approve	
<b>Approvals Not Completed on Time 7/16/2021 2:15 AM</b>				
Medina, Christy L	7/16/2021 2:15 AM	Notified		
Barcelo, Ricardo	7/16/2021 2:15 AM	Notified		
Huffman, Kevin	7/16/2021 2:15 AM	Notified		
Dale, Tyler Z	7/16/2021 2:15 AM	Notified		
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Barcelo, Ricardo	7/23/2021 3:16 AM	Notified		
Huffman, Kevin	7/23/2021 3:16 AM	Notified		
Dale, Tyler Z	7/23/2021 3:16 AM	Notified		
<b>MWBE Approval 7/23/2021 12:53 PM</b>				
Zavala, Adrian	7/23/2021 1:04 PM	Completed	✓ Approve	
<b>Accounting Coordinator 7/23/2021 1:04 PM</b>				
Terry, Terri	7/23/2021 1:25 PM	Completed	📁 Assignments Completed	
<b>Grant Review Approval 7/23/2021 1:25 PM</b>				
Jones-Newlin, Stephanie	7/23/2021 1:56 PM	Completed	✓ Approve	
Terry, Terri	7/23/2021 1:58 PM	Completed	✓ Approve	
Perry, Catherine	7/27/2021 4:51 PM	Completed	✓ Final Grant Review Approval	
<b>Budget Approval 7/27/2021 4:51 PM</b>				
Miles, Rebecca A	7/27/2021 5:03 PM	Completed	✓ Approve	
Pira, Ambra	7/28/2021 11:13 AM	Completed	✓ Approve	
Kacmarynski, Pamela A	7/28/2021 5:24 PM	Completed	✓ Final Budget Approval	
<b>CFO Fiscal Certification 7/28/2021 5:24 PM</b>				
Perry, Catherine	7/28/2021 5:35 PM	Completed	✓ Approve	
<b>Final Director Approval 7/28/2021 5:35 PM</b>				
Venables, Roger M	7/28/2021 6:37 PM	Completed	✓ Approve	

Participants	Completed	Status	Result	Comments
<b>ACM Approval 7/28/2021 6:37 PM</b>				
Costa, Fernando	7/28/2021 7:30 PM	Completed	✔ Approve	
<b>Legal Approval 7/28/2021 7:30 PM</b>				
Hansen, Thomas Royce	7/29/2021 3:06 PM	Completed	✘ Reject	Additional Detail needed within the discussion section to explain when the deadline for application is, the direction the FAA has provided about applying, and the fact that although we need to apply, submitting the actually expenses for reimbursement does not have to occur until sometime in the next few years.
<b>Author Collaboration 7/29/2021 3:06 PM</b>				
Medina, Christy L	8/4/2021 2:50 PM	Completed	👉 Collaboration Complete - Route for Approval	
<b>Approvals Not Completed on Time 7/30/2021 3:52 AM</b>				
Medina, Christy L	7/30/2021 3:52 AM	Notified		
Barcelo, Ricardo	7/30/2021 3:52 AM	Notified		
Huffman, Kevin	7/30/2021 3:52 AM	Notified		
Dale, Tyler Z	7/30/2021 3:52 AM	Notified		
<b>Initial Director Approval 8/4/2021 2:50 PM</b>				
Venables, Roger M	8/5/2021 11:27 AM	Completed	✔ Approve	
<b>MWBE Approval 8/5/2021 11:27 AM</b>				
Zavala, Adrian	8/5/2021 5:52 PM	Completed	✔ Approve	
<b>Grant Review Approval 8/5/2021 5:52 PM</b>				
Hillman, Yan	8/6/2021 11:44 AM	Completed	✔ Approve	
Terry, Terri	8/6/2021 2:15 PM	Completed	✔ Approve	
Perry, Catherine	8/6/2021 4:08 PM	Completed	✔ Final Grant Review Approval	
<b>Approvals Not Completed on Time 8/6/2021 4:44 AM</b>				
Medina, Christy L	8/6/2021 4:44 AM	Notified		
Barcelo, Ricardo	8/6/2021 4:44 AM	Notified		
Huffman, Kevin	8/6/2021 4:44 AM	Notified		
Dale, Tyler Z	8/6/2021 4:44 AM	Notified		
<b>Budget Approval 8/6/2021 4:08 PM</b>				
Jimenez, Juanita	8/6/2021 4:38 PM	Completed	✔ Approve	
Pira, Ambra	8/9/2021 9:14 AM	Completed	✔ Approve	
Kacmarynski, Pamela A	8/9/2021 9:31 AM	Completed	✔ Final Budget Approval	
<b>CFO Fiscal Certification 8/9/2021 9:31 AM</b>				
Rousseau, Anthony	8/9/2021 9:36 AM	Completed	✔ Approve	
<b>Final Director Approval 8/9/2021 9:36 AM</b>				
Venables, Roger M	8/9/2021 1:27 PM	Completed	✔ Approve	
<b>ACM Approval 8/9/2021 1:27 PM</b>				
Costa, Fernando	8/9/2021 3:26 PM	Completed	✔ Approve	
Costa, Fernando	8/9/2021 3:27 PM	Completed	✔ Approve	
<b>Legal Approval 8/9/2021 3:27 PM</b>				
Hansen, Thomas Royce	8/9/2021 4:10 PM	Completed	✔ Approve	
<b>Agenda Ready 8/9/2021 4:10 PM</b>				
Lombard, Lisa	8/28/2021 3:41 AM	Admin Cancelled		The User ID was disabled by the system administrator.
	-	Active		

	Participants	Completed	Status	Result	Comments
	<i>Brunner, Melissa K</i>				
	<i>Garcia, Patricia</i>	-	<i>Active</i>		
	<i>Beaty, Shayla R</i>	-	<i>Active</i>		

☐ Send this M&C to the deletion pending state

Current Routing Step: Agenda Ready